Welcome Jichul, FAC’s new chair elect!

In Attendance: Joy Robbins (Chair), Jared Anderson (Past Chair), Jichul Jang (Chair Elect), Emily Mailey, Bernadette Olson, Laci Cornelison, Mark Haub, Jared Durtshchi, Elizabeth Kiss, Brad Behnke

Absent: Autumn Caycedo

1. Approval of the 6/11/2020 Meeting Minutes
Mark Haub motioned to approve the 6/11/2020 meeting minutes. Elizabeth Kiss seconded. Motion passed.

2. Discussion on role of Faculty Advisory Council (FAC) and College Committee on Planning (CCOP)
As part of this discussion, it was noted that in Section B95 of the University Handbook, “The college dean or unit administrator shall consult with CCOP on issues related to, but not limited to: college planning, college reorganization, strategic planning, program discontinuance, and financial exigency.” There is concern regarding shared governance in the college in that faculty are not able to provide input on important decisions.

To correct this, several actions will be made: (1) FAC members should be regularly gathering input from colleagues in department meetings or other conversations. These concerns should then be brought to FAC for discussion; (2) Likewise, to promote better communication, Joy will provide informal weekly notes from DAC meetings to all council members (re: information that can be shared); and (3) Brad Behnke will inform Joy if the Provost requests all CCOPs to meet.

3. Dean’s Advisory Council Update
Joy raised the question “Do we want to invite the Dean to our meeting?” After conversation, the members of FAC decided it was not necessary for the Dean to attend meetings just for updates. Rather, the Dean will be asked to participate when FAC members have specific questions to ask about an important matter.

Joy reported that over the course of the summer, there have been many conversations in DAC meetings regarding budget callbacks, furloughs, Fall20 courses, and other COVID-19 related topics and concerns. Other topics discussed included recruitment and retention.
Regarding recruitment and retention, Jessica Ayers, Jessica Harrington, Chelsi, and the college ambassadors will lead in the formation of small groups for new students to expand their interpersonal connections at K-State (primarily other students) and recognize that there are people (peers/faculty) that care about them in the college. The Dean asked all the department heads to host an orientation for students and families. The Dean’s office will work on creating a welcome back video for returning students and hosting an online live event to answer questions about K-State operations in the Fall of 2020.

Concerning maintaining the health and well-being of administrators, faculty, and staff in the college, some ideas were to create support groups led by CFT faculty and assisting faculty and staff in locating resources outside of the college for help with mental wellness. Joy proposed creating an open-ended survey to seek what faculty and staff need to ensure their own health and mental well-being. The survey will be distributed after Fall Forum.

Jared Durtschi mentioned other important issues such as working at home with kids, keeping students engaged in online courses, and being an effective online instructor. Mark suggested that this be a separate meeting from Fall Forum; Emily noted the usefulness in incorporating student engagement.

On a side note, after the meeting Jared Durtschi emailed Joy the following: I would be curious about asking about potential barriers to them doing their jobs well this fall, such as: Do they have a private, quiet place they can work at home? Do they feel confident teaching online in a way that is engaging and exciting for students? Do they have a partner/kids at home that make it challenging to get work done (if our survey comes out after August 5th when we know more about what our school districts plans are for what school will look like)? Do they feel safe meeting on campus in person with their students to teach?

Action Item: Decisions need to be made re: when a second all-college meeting will be held and topics, including what information needs to be gathered in advance.

4. Agenda for Fall Forum
Thursday, August 13, 2020, 3:00-5:00 PM, Zoom

- Introduction of FAC/CCOP members and a brief overview of what we do (create visual with each member’s photo, title, department, email) - Joy
- Introduction of DAC members (create similar visual) - Joy
- Introductions of new faculty and staff by each department (w/visual) – Each department head
- Dean’s Update – Including any COVID-19 updates
- Update on Development – Jeff Haug, KSU Foundation
- Update on Recruitment and Retention activities – Shawna?
- Update from Sara Rosenkranz on new all-college, common core courses (six integrative courses, half-credit course each)
5. **Diversity and Inclusion**
   This topic will be addressed in a separate all-college meeting
   Adrian Rodriguez, Associate VP for Student Life of Diversity and Multicultural Student Affairs will be asked to speak

6. **Schedule August meeting**
   Joy will send a Doodle poll and hopefully FAC meetings can be regularly scheduled on the same day and time each month during the fall semester.

**Meeting Adjourned.**